

PROPOSED CALL TO CAUCUS TO REORGANIZE THE PETERSBURG DEMOCRATIC COMMITTEE

The Petersburg Democratic Committee, herein referred to as Petersburg Democrats, will hold an assembled caucus on **January 13, 2024**, from **12:00-2:00 PM**, in at the Petersburg Public Library located at 201 W Washington Street, Petersburg, VA 23803 for the purpose of electing the new membership of the Petersburg Democratic Committee pursuant to the Democratic Party of Virginia Party Plan.

I. Candidate Filing:

Each person seeking to become a member of Petersburg Democratic Committee shall complete and return the Petersburg Democratic Membership Pre-Filing Form to the Chair by **January 10, 2024, at 5:00 PM**. Membership Pre-Filing Forms can be emailed to the local committee at **petersburgdemocrats@gmail.com**. Only those candidates who have timely and properly filed the Pre-Filing form will have their names placed in contention for membership.

There shall be no filing fee for any membership candidates. However, the annual Petersburg Democratic Committee dues are \$20.00. Individuals requesting a waiver of dues must submit their request to the chair.

II. Qualification of Candidates:

The Membership Pre-Filing Form, which all candidates for membership must sign, will include the following written declaration:

I declare myself to be a candidate for membership on the Petersburg Democratic Committee. I also declare that I believe in the principles of the Democratic Party and that I will not support any candidate opposed to any Democratic nominee as long as I am a member of the Committee.

III. Notice:

The Petersburg Democratic Committee shall provide notice of this caucus by placement of a general notice of the filing deadline and the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia, the Petersburg Democratic Committee social media platforms; by email notification to Democrats who reside in the City of Petersburg; and through other reasonable means that will disseminate information about the caucus to registered voters in the City of Petersburg. In addition, reasonable actions shall be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

IV. Slates

Will not be allowed.

V. Membership Allocation

No allocations required.

VI. Participation

Every Democrat who is a registered voter in City of Petersburg is urged to attend and participate. If an individual does not appear on the Registered Voter List, they will not be allowed to participate. Participants will also be required to sign a Caucus Participation Form stating that they:

- A. Are a Democrat;
- B. Are a registered voter within the City of Petersburg;
- C. Believe in the principles of the Democratic Party; and,
- D. Does not intend to support any candidates opposed to a Democratic nominee in the next ensuing election.

VII. Conduct of the Caucus

The caucus meeting will begin at 11:00 AM with participants being admitted into the room. Participants will no longer be allowed into the meeting room after 12:00 PM. At noon, only those potential members who are in the room will be permitted to participate in the election process.

VIII. Affirmative Action

It shall be the duty and goal of all members of the Petersburg Democratic Committee to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

IX. Officer Elections

Immediately following the adjournment of the assembled caucus, the newly formed Petersburg Democratic Committee will meet for the sole purpose of electing the officers of the committee. All candidates for officers must be pre-filed with a paid membership, as well as a paid member of the Petersburg Democratic Committee and regular attendance for the immediate preceding year.